



KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES
(Sponsored by: Siddhartha Academy of General & Technical Education)
VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS


26-11-2022

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend meeting on 28th Nov, 2022 at 3:00 PM in IQAC Cell.

AGENDA: To discuss about


1. Review of previous IQAC meeting held on 24.08.2022.
2. Registration of HEI
3. Academic activities for academic year 2022-23
4. Organization of Eco-fete
5. Functional MOUs



Dr. G. Vijaya Kumar
(Coordinator-IQAC)



Dr. A. Suneetha
(Principal & Chairperson-IQAC)


IQAC Members:


1. Mr. A.V.S. Ravi Sai Nadh 

2. Dr. K. Ravi Shankar 

3. Dr. K.N.V. Chenchu Lakshmi 

4. Mrs. Iswarya Obilineni 

5. Mr. K. Venkata Rao 

6. Mrs. P. V. Krishna Veni 

7. Mr. Ch. Arun Kumar, Convenor 



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Internal Quality Assurance Cell (IQAC)

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8. Mr. K. Rama Krishna, Convenor Committee member
9. Mr. B. Chandra Sekhar *Chandra Sekhar*
10. Mrs. Vijaya Sree Gupta *Vijaya Gupta*
11. Ms. T. Iswarya *T. Iswarya*
12. Mr. Chittineni Manoj *Manoj*
13. Mr. K. Manohar *K. Manohar*
14. Mr. Dandu Venkata Sita Rama Rao *D. Venkata Rama Rao*



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

29.11.2022

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members had assembled in IQAC Cell on 28th November 2022 at 3PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 24.08.2022.
2. Registration of HEI
3. Academic activities for the academic year 2022-23
4. Organization of Eco-fete
5. Functional MOUs

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 24.08.2022

Principal Dr.A.Suneetha and Dr.G.Vijaya Kumar, IQAC coordinators suggested criterion in-charges and faculty members to speed up the documentation backup required for NAAC SSR. Principal assured to provide necessary support to the staff regarding any practical issues raised during SSR documentation.

2. Registration of HEI

IQAC team discussed with the principal regarding the documents and data required for the registration of HEI.

3. Academic activities for academic year 2022-23

Principal Dr.A.Suneetha and Dr.G.Vijaya Kumar, IQAC coordinator guided the staff to submit the microresult analysis, course files, attendance registers. NSS unit was suggested to organize various outreach programs, awareness programs. Faculty was suggested to encourage for field trips, industrial tours and to participate in various curricular and co-curricular activities organized by the college and other institutions.



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4. Organization of Eco-fete

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Principal Dr.A.Suneetha suggested eco-fete coordinator Dr.V.KarunaSree to include the concept of "Joy of Giving" in Eco-fete event to be conducted in the month of December to inculcate the habit of giving among staff and students.

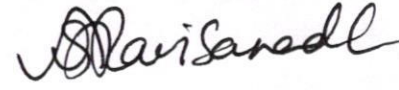




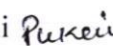

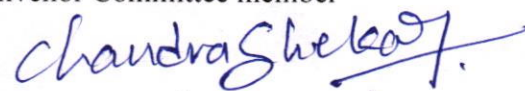
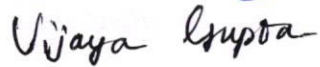

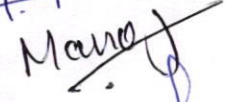
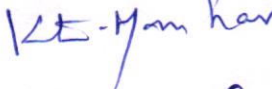

5. Functional MOUs

Principal Dr.A.Suneetha and Dr.G.Vijaya Kumar, IQAC coordinator suggested Dr.G.Ramana, Head, department of pharmaceutics and biotechnology to organize programs in collaboration with the industries and institutions with MOU's undersigned with the institution.


Dr. G. Vijaya Kumar
(Coordinator-IQAC)


Dr. A. Suneetha
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Mr. A.V.S. Ravi Sai Nadh 
2. Dr. K. Ravi Shankar 
3. Dr. K.N.V. Chenchu Lakshmi 
4. Mrs. Iswarya Obilineni 
5. Mr. K. Venkata Rao 
6. Mrs. P. V. Krishna Veni 
7. Mr. Ch.Arun Kumar, Convenor 
8. Mr. K. Rama Krishna, Convenor Committee member
9. Mr. B. Chandra Sekhar 
10. Mrs. Vijaya Sree Gupta 
11. Ms. T. Iswarya 
12. Mr. Chittineni Manoj 
13. Mr. K. Manohar 
14. Mr. Dandu Venkata Sita Rama Rao 



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

23-08-2022

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 3:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Action plan on NAAC accreditation process
2. Academic activities for academic year 2022-23
3. Review of academic result and action plan for improvement
4. Establish MOUs with reputed institutions and industries

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. A. Suneetha
(Principal & Chairperson-IQAC)

IQAC Members:

1. Mr. A.V.S. Ravi Sai Nadh
2. Dr. K. Ravi Shankar
3. Dr. K.N.V. Chenchu Lakshmi
4. Mrs. Iswarya Obilineni
5. Mr. K. Venkata Rao
6. Mrs. P. V. Krishna Veni



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

7. Mr. Ch.Arun Kumar, Convenor *Ch.Arun Kumar*
8. Mr. K. Rama Krishna, Convenor Committee member
9. Mr. B. Chandra Sekhar *Chandrasekhar*
10. Mrs. VijayaSree Gupta *Vijaya Gupta*
11. Ms. T. Iswarya *Iswarya*
12. Mr. Chittineni Manoj *Manoj*
13. Mr. K. Manohar *K. Manohar*
14. Mr. Dandu Venkata Sita Rama Rao *D. Venkata Ram Rao*



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

25.08.2022

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell on 24th August 2022 at 3PM to discuss the points mentioned in the agenda.

1. Action plan on NAAC accreditation process
2. Academic activities for academic year 2022-23
3. Review of academic result and action plan for improvement
4. Establish MOUs with reputed institutions and industries

The following points were discussed during the meeting and the minutes were recorded as below.

1. Action plan on NAAC accreditation process

Principal Dr.A.Suneetha and Dr.G.Vijaya Kumar, IQAC coordinators spoke with criterion in charges for NAAC are collecting the data for NAAC from the various departments..After compilation of data, analysis will be done. The criterion wise scope of improvement will be then forwarded to the respective department for further necessary action

2. Academic activities for academic year 2022-23

Faculty have presented their plan for the academic year 2021-22 which was prepared by the head of various functional committees under them.

3. Review of Academic Result and Action plan for improvement:

Principal Dr.A.Suneetha and Dr.G.Vijaya Kumar, IQAC coordinator reviewed the result released by the Krishna university and provided suggestion to improve the upcoming results.



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PROCESS RECORD FOR ACADEMICS

4. Establish MOUs with reputed institutions and industries

IQAC suggested the senior faculty members and HODs with reputed institutions and industries and converting them to functional MOUs.

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. A. Suneetha
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Mr. A.V.S. Ravi Sai Nadh
2. Dr. K. Ravi Shankar
3. Dr. K.N.V. Chenchu Lakshmi
4. Mrs. Iswarya Obilineni
5. Mr. K. Venkata Rao
6. Mrs. P. V. Krishna Veni
7. Mr. Ch.Arun Kumar, Convenor
8. Mr. K. Rama Krishna, Convenor Committee member
9. Mr. B. Chandra Sekhar
10. Mrs. Vijaya Sree Gupta
11. Ms. T. Iswarya
12. Mr. Chittineni Manoj
13. Mr. K. Manohar
14. Mr. Dandu Venkata Sita Rama Rao



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

19-04-2022

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 3:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Welcoming new members of IQAC
2. Review of previous IQAC meeting held on 11.01.2022
3. Action plan on NAAC accreditation process
4. Academic activities for academic year 2022-23
5. Organization of Alumni meets
6. Establish MOUs with reputed institutions and industries

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. A. Suneetha
(Principal & Chairperson-IQAC)

IQAC Members:

1. Mr. A.V.S. Ravi Sai Nadh

2. Dr. K. Ravi Shankar

3. Dr. K.N.V. Chenchu Lakshmi

4. Mrs. Iswarya Obilineni

5. Mr. K. Venkata Rao

6. Mrs. P. V. Krishna Veni




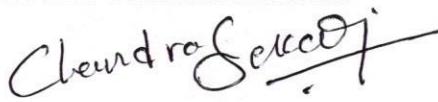


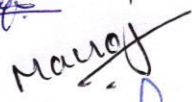


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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

7. Mr. Ch.Arun Kumar, Convenor 
8. Mr. K. Rama Krishna, Convenor Committee member
9. Mr. B. Chandra Sekhar 
10. Mrs. VijayaSree Gupta 
11. Ms. T. Iswarya 
12. Mr. Chittineni Manoj 
13. Mr. K. Manohar 
14. Mr. Dandu VenkataSita Rama Rao 



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

21-04-2022

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell on 20th April 2022 at 3PM to discuss the points mentioned in the agenda.

1. Welcoming new members of IQAC
2. Review of previous IQAC meeting held on 11.01.2022
3. Action plan on NAAC accreditation process
4. Academic activities for academic year 2022-23
5. Organization of Alumni meets
7. Establish MOUs with reputed institutions and industries

The following points were discussed during the meeting and the minutes were recorded as below.

1. Welcoming new members of IQAC

IQAC Coordinator welcomed new members to IQAC and assigned them various responsibilities.

2. Review of previous IQAC meeting held on 11.01.2022

Dr.G.Vijaya Kumar, IQAC coordinator was satisfied with the completion of tasks from previous meeting.

3. Action plan on NAAC accreditation process

IQAC team enquired the criterion in-charges about the progress of criteria works and corrections were informed to the respective in-charges.

4. Academic activities for academic year 2022-23

Team IQAC discussed about the commencement of various academic activities, organized conferences, seminars, guest lectures, and workshops and also reviewed the conduction of examinations, preparation of course files and results evaluation.

5. Organization of Alumni meets

Principal discussed with alumni committee members to collect the details of distinguished alumni and periodically organize conduct alumni meets periodically either in online or offline mode.



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

6. Establish MOUs with reputed institutions and industries

Principal Dr.A.Suneetha and IQAC coordinator suggested the senior faculty members and HOD's with reputed institutions and industries and collaborate with them by organizing various activities.

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. A. Suneetha
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Mr. A.V.S. Ravi Sai Nadh
2. Dr. K. Ravi Shankar
3. Dr. K.N.V. Chenchu Lakshmi
4. Mrs. Iswarya Obilineni
5. Mr. K. Venkata Rao
6. Mrs. P. V. Krishna Veni
7. Mr. Ch. Arun Kumar, Convenor
8. Mr. K. Rama Krishna, Convenor Committee member
9. Mr. B. Chandra Sekhar
10. Mrs. Vijaya Sree Gupta
11. Ms. T. Iswarya
12. Mr. Chittineni Manoj
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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS


10-01-2022

CIRCULAR

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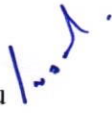
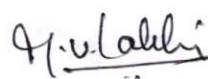
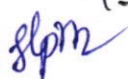

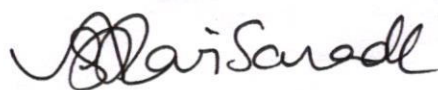

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 18.11.2021.
2. Appreciating the staff for the success of NPW and Eco-fete celebrations
3. Action plan on NAAC accreditation process
4. Academic activities for academic year 2021-22
5. Organization of medical camp


Dr. G. Vijaya Kumar
(Coordinator-IQAC)


Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Naveen Babu 
2. Dr. M. Vijaya Lakshmi 
3. Dr. N. L. Sudeepthi 
4. Dr. I. Madhusudhana Reddy 
5. Sri. A. V. S. Ravi Sai Nadh 
6. Ms. P. Saranya 
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee



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8. Dr. P. V. Brahma Chari, Krishna University –Member
9. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member *Haripriya*
10. Mr. Chittineni Manoj, MS (USA) –Alumni *Manoj.*
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah P.V.*
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
13. Sri. Mokkaapati Saibabu, Parent, Stakeholder. *Saibabu.*



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

12-01-2022

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell on 11th January 2022 at 3PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 18.11.2021.
2. Appreciation of staff for the success of NPW and Eco-fete celebrations
3. Action plan on NAAC accreditation process
4. Academic activities for academic year 2021-22
5. Organization of medical camp

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 18.11.2021

Dr.G.Vijaya Kumar, IQAC coordinator was satisfied with the completion of tasks from previous meeting.

2. Appreciating the staff for the success of NPW and Eco-fete celebrations

IQAC team appreciated the coordinators and the staff for the successful conduction of NPW and Eco-fete celebrations.

3. Action plan on NAAC accreditation process

Dr.G.Vijaya Kumar discussed with the criterion in-charges regarding their plan of work, their respective documentation. Corrections were also suggested and were needed to be rectified.

4. Academic activities for academic year 2021-22

Principal and IQAC Coordinator provided necessary inputs to the faculty regarding final year students mainly on GPAT mock tests, career guidance programs, project reviews, placements. Placement coordinator Dr. K. Naveen Babu described his plan of action regarding the companies that are going to visit the college for the year 2022.



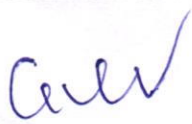
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PROCESS RECORD FOR ACADEMICS


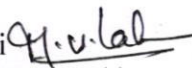



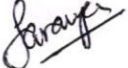





5. Organization of medical camp

Dr.G.Vijayakumar suggested the department of Pharmacy practice to organize a medical camp on diagnosis of breast and cervical cancers, eye vision tests etc.


Dr. G. Vijaya Kumar
(Coordinator-IQAC)


Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K. Naveen Babu 
2. Dr. M. Vijaya Lakshmi 
3. Dr. N. L. Sudeepthi 
4. Dr. I. Madhusudhana Reddy 
5. Sri. A. V. S. Ravi Sai Nadh 
6. Ms. P. Saranya 
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
8. Dr. P. V. Brahma Chari, Krishna University –Member
9. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member 
10. Mr. Chittineni Manoj, MS (USA) –Alumni 
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. 
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. 
13. Sri. Mokkaapati Saibabu, Parent, Stakeholder. 



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

17-11-2021

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 3:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 17.08.2021.
2. Action plan on NAAC accreditation process
3. Academic activities for academic year 2021-22
4. Departmental activities
5. NPW celebrations
6. Ecofete

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Naveen Babu
2. Dr. M. Vijaya Lakshmi
3. Dr. N. L. Sudeepthi
4. Dr. I. Madhusudhana Reddy
5. Sri. A. V. S. Ravi Sai Nadh
6. Ms. P. Saranya
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee



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8. Dr. P. V. Brahma Chari, Krishna University –Member
9. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member *Haripriya*
10. Mr. Chittineni Manoj, MS (USA) –Alumni *Manoj*
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah P.V*
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
13. Sri. Mokkaapati Saibabu, Parent, Stakeholder. *Saibabu*



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

19-11-2021

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell on 17th Nov, 2021 at 3PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 17.08.2021.
2. Action plan on NAAC accreditation process
3. Academic activities for academic year 2021-22
4. Departmental activities
5. NPW celebrations
6. Eco-fete

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 17.08.2021

Dr.G.Vijaya Kumar, IQAC coordinator was satisfied with the completion of tasks from previous meeting.

2. Action plan on NAAC accreditation process

The committee has reviewed criterion wise NAAC process and informed the criterion in-charges about necessary corrections and inputs to speed up the process.

3. Academic activities for academic year 2021-22

The committee reviewed various academic activities such as commencement of classwork, updating of registers, UG and PG projects, result analysis.

4. Departmental activities

The committee advised the HODs of departments to encourage the faculty to conduct and participate in various conferences/ seminars/ workshops/ FDP's.

5. National Pharmacy Week celebrations

IQAC team discussed about the NPW celebrations with the respective coordinator and suggested to motivate the students for their active participation.



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS


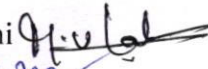
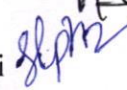


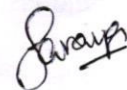

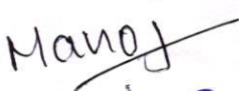
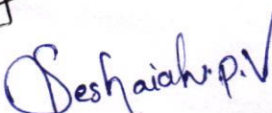
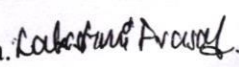
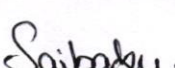
6. Ecofete

IQAC team discussed the plan of action for organizing Eco-fete with the respective coordinator and provided necessary inputs for the smooth conduction of the event.


Dr. G. Vijaya Kumar
(Coordinator-IQAC)


Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K. Naveen Babu 
2. Dr. M. Vijaya Lakshmi 
3. Dr. N. L. Sudeepthi 
4. Dr. I. Madhusudhana Reddy 
5. Sri. A. V. S. Ravi Sai Nadh 
6. Ms. P. Saranya 
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
8. Dr. P. V. Brahma Chari, Krishna University – Member
9. Ms. T. HariPriya Reddy, II/IV B. Pharmacy Student – Member 
10. Mr. Chittineni Manoj, MS (USA) – Alumni 
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. 
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. 
13. Sri. Mokkapati Saibabu, Parent, Stakeholder. 



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

16-08-2021

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 2:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 20.04.2021.
2. Action plan on NAAC accreditation process
3. Academic activities for academic year 2021-22
4. Departmental activities
6. GPAT classes
7. NSS activities

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Ravishankar
2. Dr. N. L. Sudeepthi
3. Mr. P. Ravindra Babu
4. Ms. S. Sai Premika



KOMMAREDDY VENKATA SADASIVA RAO
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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
6. Dr. P. V. Brahma Chari, Krishna University – Member
7. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student – Member *Haripriya*
8. Mr. Chittineni Manoj, MS (USA) – Alumni *Manoj*
9. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah.P.V*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
11. Sri. Mokkaapati Saibabu, Parent, Stakeholder. *Saibabu*



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

18-08-2021

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell on 17th Aug, 2021 at 3PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 20.04.2021.
2. Action plan on NAAC accreditation process
3. Academic activities for academic year 2021-22
4. Departmental activities
6. GPAT classes
7. NSS activities

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 20.04.2021

Dr. G. Vijay kumar, IQAC coordinator has satisfied with the completion of tasks discussed in the previous meeting.

2. Action plan on NAAC accreditation process

IQAC team reviewed the preparation of SSR on changed questionnaire of NAAC accreditation process. Individual criterion heads interacted with IQAC team and clarified their queries.

3. Academic activities for academic year 2021-22

IQAC Coordinator guided the faculty to review the following academic activities

- Submission of course files, attendance registers for the completed academic year.
- Preparation of academic lesson plans for the upcoming academic year.

4. Departmental activities

IQAC coordinator discussed with the HOD's regarding subject allotment, staff workload. He motivated the HOD's to conduct workshops, seminars, guest lectures, certificate and skill development programs.



**KOMMAREDDY VENKATA SADASIVA RAO
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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

5. GPAT classes

Dr. T. P. Rao discussed his plan of action regarding conduction of GPAT classes for III and IV year B.Pharmacy students.

6. NSS activities

NSS Coordinator discussed the activities organized by NSS Unit. IQAC coordinator suggested the NSS Unit to plan for more activities.

**Dr. G. Vijaya Kumar
(Coordinator-IQAC)**

**Dr. G. Devala Rao
(Principal & Chairperson-IQAC)**

IQAC Members Present:

1. Dr. K. Naveen Babu
2. Dr. M. Vijaya Lakshmi
3. Dr. N. L. Sudeepthi
4. Dr. I. Madhusudhana Reddy
5. Sri. A. V. S. Ravi Sai Nadh
6. Ms. P. Saranya
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
8. Dr. P. V. Brahma Chari, Krishna University –Member
9. Ms. T. HariPriya Reddy, II/IV B. Pharmacy Student –Member
10. Mr. Chittineni Manoj, MS (USA) –Alumni
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada.
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada.



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

19-04-2021

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 3:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 11.03.2021.
2. Action plan on NAAC accreditation process
3. Curricular aspects for academic year 2021-22
4. Departmental activities
5. NSS activities

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Naveen Babu
2. Dr. M. Vijaya Lakshmi
3. Dr. N. L. Sudeepthi
4. Dr. I. Madhusudhana Reddy
5. Sri. A. V. S. Ravi Sai Nadh
6. Ms. P. Saranya
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee



**KOMMAREDDY VENKATA SADASIVA RAO
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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

8. Dr. P. V. Brahma Chari, Krishna University –Member
9. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member *Haripriya*
10. Mr. Chittineni Manoj, MS (USA) –Alumni *Manoj*
11. Dr. P. V. Sessaiah, Employer – PVS Labs, Vijayawada. *Sessaiah P.V*
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
13. Sri. Mokkapati Saibabu, Parent, Stakeholder. *Saibabu*



**KOMMAREDDY VENKATA SADASIWA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

21-04-2021

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell on 20th April, 2021 at 3PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 10.03.2021
2. Review of criterion wise NAAC process
3. Curricular aspects & Departmental activities
4. NSS activities

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 10.03.2021

Dr. G. Vijay kumar, IQAC coordinator has expressed satisfactory outputs.

2. Review of criterion wise NAAC process

The committee has reviewed criterion wise NAAC process and informed the criterion in-charges about necessary corrections and inputs to speed up the process.

3. Curricular aspects & Departmental activities

The various activities carried out by the departments were summarized and put before the committee members. The activities included - Honours and recognition received by teachers, Workshops/Seminars Conducted on IPR and Industry-Academia Innovative practices, Awards for Innovation won by Institution/Teachers/Research scholars/Students, Number of extension and outreach programmes conducted in through NSS, Innovative teaching-Learning Techniques, Teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, STTP, FDP Sports and cultural activities / competitions organised International Conference. It is discussed to give focus on similar activities in AY 2021-22.



**KOMMAREDDY VENKATA SADASIWA RAO
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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

4. NSS activities

The committee has encouraged the NSS Unit, KVSRSOPS to conduct awareness programs on COVID, pandemic related fears.

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K. Naveen Babu
2. Dr. M. Vijaya Lakshmi
3. Dr. N. L. Sudeepthi
4. Dr. I. Madhusudhana Reddy
5. Sri. A. V. S. Ravi Sai Nadh
6. Ms. P. Saranya
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
8. Dr. P. V. Brahma Chari, Krishna University –Member
9. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member
10. Mr. Chittineni Manoj, MS (USA) –Alumni
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada.
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada.
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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

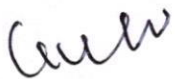
09-03-2021


CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 3:00 PM in IQAC Cell.


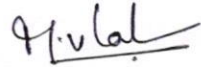

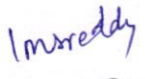
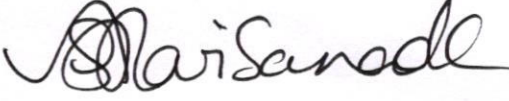
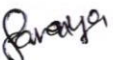
AGENDA: To discuss about

1. Review of previous IQAC meeting held on 06.11.2020 and welcoming new members and invitees
2. Action plan on NAAC accreditation process
3. Curricular aspects for academic year 2020-21
4. Career counselling
5. Alumni registration
6. Plastic free environment


Dr. G. Vijaya Kumar
(Coordinator-IQAC)


Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Naveen Babu 
2. Dr. M. Vijaya Lakshmi 
3. Dr. N. L. Sudeepthi 
4. Dr. I. Madhusudhana Reddy 
5. Sri. A. V. S. Ravi Sai Nadh 
6. Ms. P. Saranya 



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
8. Dr. P. V. Brahma Chari, Krishna University – Member
9. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student – Member *Haripriya*
10. Mr. Chittineni Manoj, MS (USA) – Alumni *Manoj*
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah PV*
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
13. Sri. Mokkaapati Saibabu, Parent, Stakeholder. *Saibabu*



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

12-03-2021

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell at 3 PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 05.11.2020 and welcoming new members
2. Action plan on NAAC accreditation process
3. Curricular aspects for academic year 2020-21
4. Career counselling
5. Alumni registration
6. Plastic free environment

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 05.11.2020 and welcoming new members

Dr. G. Vijay kumar, IQAC coordinator reviewed the inputs given in previous meeting held on 05.11.2020 and gave the successful outputs. All the new members and special invitees were welcomed to the meeting.

2. Action plan on NAAC accreditation process

Dr. G. Devala Rao, Chairperson of IQAC suggested to prepare a plan of action for NAAC SSR on all individual criteria. Individual criterion heads should interact with their fellow members for final preparation. Suggestions from special invitees were also considered for the final preparation of SSR.

3. Curricular aspects for academic year 2020-21

Necessary steps were suggested to all the respective staff members for the smooth running of academic activities. They were circulated with respective time tables and plan of action was received and confirmed.

4. Career counselling

Dr. K. Naveen Babu pointed out the need of career counselling for students in order to enhance their skills. The chairperson decided to form a career counselling committee for imparting skills among students.

5. Alumni registration

The IQAC committee pointed out that in addition to the academic feedbacks taken from stakeholders, alumni interaction is equally important. It was suggested with the permission of chair to collect alumni feedback and decided to register alumni association at the earliest.



KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES
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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

6. Plastic free environment

Dr. V. Karunasree suggested the need of plastic free environment and the committee has decided to review on the minimization of plastic utility in the campus.

G. Vijaya Kumar

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

G. Devala Rao

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K. Naveen Babu *K. Naveen Babu*
2. Dr. M. Vijaya Lakshmi *M. Vijaya Lakshmi*
3. Dr. N. L. Sudeepthi *N. L. Sudeepthi*
4. Dr. I. Madhusudhana Reddy *I. Madhusudhana Reddy*
5. Sri. A. V. S. Ravi Sai Nadh *A. V. S. Ravi Sai Nadh*
6. Ms. P. Saranya *P. Saranya*
7. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
8. Dr. P. V. Brahma Chari, Krishna University – Member
9. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student – Member *Haripriya*
10. Mr. Chittineni Manoj, MS (USA) – Alumni *Manoj*
11. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah-PV*
12. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
13. Sri. Mokkaapati Saibabu, Parent, Stakeholder. *Saibabu*



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

13-07-2020

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 2:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 10.02.2020
2. Monitoring of academic activities during COVID 19 pandemic
3. Review of criterion wise NAAC process
4. Conduct of workshops/webinars/FDPs

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K.Ravishankar
2. Dr. N. L.Sudeepthi
3. Mr. P. RavindraBabu
4. Ms. S. Sai Premika



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Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
6. Dr. P. V. Brahma Chari, Krishna University –Member
7. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member *Haripriya*
8. Mr. Chittineni Manoj, MS (USA) –Alumni *Manoj*
9. Dr. P. V. Seshaiiah, Employer – PVS Labs, Vijayawada. *Seshaiiah P.V*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
11. Sri. Mokkalapati Saibabu, Parent, Stakeholder. *Saibabu*



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

15-07-2020

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell at 2 PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 11.02.2020
2. Monitoring of academic activities during COVID 19 pandemic
3. Review of criterion wise NAAC process
4. Conduct of workshops/webinars/FDPs

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 11.02.2020

Dr. G. Vijay kumar, IQAC coordinator has expressed satisfactory outputs.

2. Monitoring of academic activities during COVID 19 pandemic

Dr. G. Vijay kumar, IQAC coordinator informed the committee about smooth running of academic activities through online platform despite covid 19 pandemic. He appreciated the concerned staff and technical team for utilizing the period in a successful manner.

3. Review of criterion wise NAAC process

The committee has reviewed criterion wise NAAC process and advised the faculty to attend various sensitization programmes conducted by various accreditation bodies.



**KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

4. Conduct of workshops/webinars/FDPs

Dr. G. Devala Rao, Principal has advised IQAC cell to conduct e-FDP for upgradation of knowledge in faculty members as early as possible.

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K.Ravishankar *ks*
2. Dr. N. L.Sudeepthi *slpm*
3. Mr. P. RavindraBabu *rdv*
4. Ms. S. SaiPremika *SaiPremika*
5. Dr. C. Nageswara Rao, Vice President, SAGTE – ManagementNominee
6. Dr. P. V. Brahma Chari, Krishna University –Member
7. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member *Haripriya*
8. Mr. ChittineniManoj, MS (USA) –Alumni *Manoj*
9. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah P.V*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *LakshmiPrasad*
11. Sri. MokkaapatiSaibabu, Parent, Stakeholder. *Saibabu*



**KOMMAREDDY VENKATA SADASIWA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES**

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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

05-11-2020

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 2:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 15.07.2020
2. Discussion on modalities of offline classes
3. Amendment of code of conduct of students
4. Discussion on NIRF ranking
5. Conduction of University end exams for Pharm D in view of covid 19

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Ravishankar *ks*
2. Dr. N. L. Sudeepthi *slpm*
3. Mr. P. Ravindra Babu *pb*
4. Ms. S. Sai Premika *SPremika*



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VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
6. Dr. P. V. Brahma Chari, Krishna University –Member
7. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member *Haripriya*
8. Mr. Chittineni Manoj, MS (USA) –Alumni *Manoj*
9. Dr. P. V. Seshaiiah, Employer – PVS Labs, Vijayawada. *Seshaiiah PV*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
11. Sri. Mokkalapati Saibabu, Parent, Stakeholder. *Saibabu.*



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06-11-2020

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell at 2 PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 15.07.2020
2. Discussion on modalities of offline classes
3. Amendment of code of conduct of students
4. Discussion on NIRF ranking
5. Conduction of University end exams for Pharm D in view of covid 19

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 15.07.2020

Dr. G. Vijay Kumar, IQAC coordinator expressed pleasure on completion of tasks discussed in previous meeting held on 15th July 2020.

2. Discussion on modalities of offline classes

Members of the committee discussed thoroughly on modalities of offline classes. Based on the discussions, the time tables were assigned to the respective staff members and also advised students to obtain consent letter from parents.

3. Amendment of code of conduct of students

Amendments were discussed among committee members on code of conduct of students in view of covid 19 pandemic and approved the same i.e., students and staff should wear mask inside the campus and also to maintain social distance.

4. Discussion on NIRF ranking

Necessary strategies for improving NIRF ranking has been discussed and proposed steps for improvement suggesting staff members for quality publications and research grants.



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5. Conduction of University end exams for Pharm D in view of covid 19

Dr. G. Devala Rao, Principal and Chairperson of IQAC advised steps to be taken for conducting university end exams in a smooth manner such as temperature check at the entrance, wearing masks, social distancing and seating arrangement in exam halls etc.,

G. Vijaya Kumar

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

G. Devala Rao

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K. Ravishankar *KRS*
2. Dr. N. L. Sudeepthi *slpm*
3. Mr. P. Ravindra Babu *Nelu*
4. Ms. S. Sai Premika *Sai Premika*
5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
6. Dr. P. V. Brahma Chari, Krishna University – Member
7. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student – Member *Haripriya*
8. Mr. Chittineni Manoj, MS (USA) – Alumni *Manoj*
9. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah P.V*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
11. Sri. Mokkaapati Saibabu, Parent, Stakeholder. *Saibabu*